

SUMMER 2023 FINAL MINUTES
NSPS Certified Survey Technician Board
August 3-4, 2023
SAM Companies, Denver, Colorado
Travel Dates: August 2 & August 3, 2022

- 1. CALL TO ORDER: 8:15**
- 2. ROLL CALL AND DECLARATION OF QUORUM:** Norm, Don, Randy, Nick, Ron, Trisha, Spencer (guest) Absent: Ryan
- 3. ASSIGN RECORDING SECRETARY:** Trisha
- 4. ASSIGN TASK RECORDER:** Nick
- 5. ADOPTION OF ORDER OF BUSINESS:** Motion Ron, 2nd Trisha - approved
- 6. APPROVAL OF MINUTES:** Motion by Randy, 2nd Nick - approved
- 7. FINANCIAL REPORTS**
 - a. Quarterly Report - we want to look at the last 10 years of # of CST's by states to be added to report.
 - b. Annual Budget Update - reviewed in detail
Motion to approve Trisha, 2nd Randy motion - approved

OLD BUSINESS

- a. Update from Trish & Sara regarding implementation of Scantron. (NE) Biggest hiccup is we still have some duplicate/similar questions that we need to clean up (?). Formatting issue is minor but there are a few things such as degree symbol does not show on all things. Other than that everything is going well.
- b. Grade exams and review challenges
 - i. Revise Questions from challenges
 - ii. Review Scantron Statistical Measures
- c. NSPS Officer Liaison status (TB) Davey Edwards is our liaison.
- d. NSPS Sharefile update (NE) Norm has not updated. He is going to investigate using MS OneDrive.
- e. CST report to NSPS Board of Directors (NE) Good meeting, especially meeting with the USACOE. Termination
- i. CST-Spatial Media Termination Letter (NE) The termination letter was sent
 - i. LearnCST name Can we get them to change name? Tim is looking for an attorney to give us an opinion.
- j. 2024 CST Recognition Award – Decision to be made at Fall Meeting (Individual and/or Firm)
- k. CST type program in other countries? (NE & DF) At FIG no one else had anything.

- l. Feedback from others (DF & NE) Sue Weiss w/ SAM came in and talked about what she would like to see from the board as far as education and help with “training.” She would like a facilitators guide and a students guide. Would like it broken into quick modules.
- m. FIG 2023 Orlando, FL meeting. May 28 to June 1. (DF&NE) Great event, NSPS booth was good
- n. Strategic Planning – Where should the CST program be in 2 years, 5 years, etc. (NE-TL)
- o. Membership Opportunities for CST’s and Survey Techs (NE). Will be on the agenda for the Fall Meeting w/ NSPS board.
- p. Website Updates (RM&ND). Should there be a link back to NSPS for those who log on to renew their CST. The mobile version of the website is very outdated and does not match the updated.
- q. Exam Question Weights & Statistical Measures (RM). Still in progress.
- r. Letter to DOT’s (NE) Norm is updating the letter
- s. Level 4 Questions – Updates & New Questions (NE) Norm still working on traverse question.
- u. Facilitators / Student Guide and resource materials (RM&NE)
 - i. Facilitators / Student Guide Ideas/Resource materials- realigned task/committee charges
 - ii. Continuing Education- on hold
 - iii. Boundary focused CST training Bob Akins is asking for more boundary questions on the exam. Most likely level III exam. More questions on doing research, compiling deed sketches, evaluating boundary. Don suggest we that we beef up Level III Office and Boundary exams. Trisha makes a motion to table the Boundary Focus. 2nd by Don. motion approved.
- v. We look into OneDrive for sharing all files moving forward (Norm to do)
- w.

NEW BUSINESS

- a. Update on SAM Companies and US Army Partnership (SAM) - Presentation by Eric Davis & Meg Dehaven. She is the recruiter for SAM. Skill Bridge-21 people bridging gap from military to civil. They must get a release from military 3 months to 6 months. Once they come onboard, they give them the different areas of survey and then they can decide what they what they want to do then they get immersed in that area. SAM does not pay them; they are getting paid by the Military. The goal is to hire them full time. Raymond Amador w/ SAM is their specialist in this program.
- b. New Question Ideas using NCEES exam specs (RM). We can look at the 2 NCEES list and we can use to get ideas of what topics to come up with new questions. We need to be creating new questions.
- c. Level IV Question Sample added to website - Using Nick’s and if Don can get reformatted will use his both.

- d. Addition of New Questions. Norm to send out what he was given from Glenn, Art & Bob so we can see if they can be added to the test. Nick says he had already reviewed so now we will check w/ Bob to see if it was updated.
- e. Business & Action Plan for CST Education Course (NE) - reviewed, we addressed some changes and Norm will update and send back to the board. We will look at pulling out some highlights at the Fall Meeting.
- f. Review & Update Task List - Updated list and committees. Added subtasks Send out in New & Views, ask for committee help. Bring in people for Education, Marketing Strategy, Membership Engagement committee. All would have to sign non-disclosure. We need to create a list.
- g. Chat GPT - Ryan used it to do a Level IV test and it almost did it completely. Norm will contact Ryan and see what more there was to it. Needs to be addressed sooner than later.
- h. Board Appointments & Area Map
Trisha motion to re-appoint Norm, Ron & Nick 2n Randy motion approved

SPECIAL BUSINESS –

Introduce Spencer McCutheon - Motion made by Ron to add him to the board. 2nd by Randy. Motion approved.

Meet & Greet w/Colorado CST Techs

Frank Leitz (PLS w/ SAM who took CST in 2012) came in and told us how he studied. His 1st boss Jan Van Sickle told him he had to take the CST test to keep job. He studied on his own through reference books. Found it very difficult to figure out how to study. Would have liked to see a standard study guide with more detail. Would love to see a syllabus detailed in how to have an education program.

QUARTER GRADING After challenge review *fix chart moving forward

Level I	167	passed	131	failed
Level II	36	passed	33	failed
Level III	15	passed	15	failed
Level IV	0	passed	0	failed

12. TIME AND DATE OF NEXT MEETINGS:

Meeting	Date	Location
CST Summer 2023	August 3-4, 2023	Denver, CO
NSPS Fall 2023	Sept 20-22, 2023	Cleveland, OH
CST Fall 2023	November 2-3	Frederick, MD
NSPS Spring 2024	April 23-27, 2024	Arlington, VA
CST Spring 2024	TBD	TBD