

SUMMER 2017 MINUTES
NSPS Certified Survey Technician Board
JULY 20-22, 2017
VINCENNES, INDIANA

1. **CALL TO ORDER** – 8:00 AM July 20
2. **ROLL CALL AND DECLARATION OF QUORUM:**
Haas, Fenn, Burch, Torrence, Moynihan, Rambeau, Van Gelder
Guest Glen Thurow
3. **ASSIGN RECORDING SECRETARY:** Moynihan and Fenn
4. **ADOPTION OF ORDER OF BUSINESS:**
5. **APPROVAL OF MINUTES:** Minutes of Spring 2017 approved
6. **FINANCIAL REPORT – HAASE:**
 - a. **Quarterly Report** –
Historical results reviewed. Quarter 2, 2017 results also reviewed.
Questions on Staff Expenses for 2nd quarter report, Request Jupin send written report to John Fenn
7. **OLD BUSINESS**
 - a. **Report on action items/Task List from Spring Meeting**
(Moynihan)
Task list updated List reviewed on 7-19-2017 night before this board meeting, Task List updated.
 - b. **Spatial Media and Learn CST Report:** Thurow,
Glen presented an oral report from Alan Cheves.
642 requested 1st quarter, 670 requested 2nd quarter in LEARN CST
Moodle Room costs high, maybe switching to “Rain Maker”
Doing more videos, one on LiDAR.
Has done webinar on taking test.
Graphics by Jim Croom, doing ebook
Elgin doing level 2 questions

Program started summer of 2011

Will probably be introducing subscription service - prices to be determined. Possibly \$100.00 to \$150.00 per quarter.

Planning on having study guide for each level

- c. **CST Historical Information** –Torrence
ongoing, will report next meeting
- d. **CST Website Updates** (Kent)
work with Trish to be completed by September 2017
- e. **Sample Test Question Revisions** (Hold)
When time permits will take actual problems from exams and modify slightly for new sample exams. Solutions will also have to be provided
- f. **Level 3 Sample Test Solutions** (Rambeau)
will send to CST Board prior fall 2017 fall meeting.
- g. **DOT Efforts** Hold for possibly future action
- h. **CST States Coordinators:** (Moynihan)
sent packet of information handed out to board members. On everyone's task list.
- i. **Blackboard Question analysis update** (Moynihan)
Report presented to Board for Level 1, 2 and 3 results.
- j. **Request for new Testimonials** (Trish)
Trish to send list of CSTs with longevity, to Board for possible local recognition.
- k. **Reappointment to CST Board:** (Kent)

Tim presented list to the NSPS Board of Directors; list was approved.

l. **Overall question Data Base**

Level 1 completed at this meeting

m.

NEW BUSINESS

a. **Quarter 1 Grading:** Challenges were reviewed – Hold to tomorrow

Level I 157 passed, 62 failed

Level II 42 passed, 27 failed

Level III 15 passed, 8 failed

b. **Update Board Roster:** (All) No updates

c. **Revision to “Steps for Examinee....” Statement on website** (Bob, Trish)

Revisions made and sent to all Board members

d. **Alaska Geomatics Program** Anchorage, Art called Cliff Baker and then called instructor at school and explained advantages of CST Program for assessment. Teacher confirmed there was not an issue with school.

e. **International Union of Operating Engineers** report, Moynihan, (New York) test was given about half of test takers passed. Request that Sara contact.

f. **Exam Solutions (Working Groups - All):** On Going

- g. **Discussions** about fall meeting schedule. Ask NSPS to feel free to attend Friday afternoon. Tim Burch gave overview of the NSPS Meeting schedule. NSPS Board to finish around noon on Saturday. CST Board to fly in on Wednesday,
- h. **Vincennes Meeting:** Art to check on availability of school and computer lab and also guest house for Spring 2018 Board Meeting.
- i. **Mine Technicians:** Art to contact Carl C DeBaca and report at fall meeting as to what they are requesting.
- j. **CST Level IV,** Celeste had question regarding the questions and the content. To easy?? Bring information to fall meeting.
- k. **Flip Chart,** (Tim Burch, Milburn) Continue investigation into publishing. Will advise board of information, and possible publishing before next meeting. May want send this document to applicants prior to test

TIME AND DATE OF NEXT MEETINGS:

Meeting	Date	Location
Fall 2017	Oct. 4-8, 2017	Frisco, Texas
Winter 2018	John Fenn and Art Haase	phone
Spring	Apr. 18-22, 2018	Vincennes

ADJOURNMENT – Saturday July 22 4 PM